



## CÔNG TY CỔ PHẦN KHU CÔNG NGHIỆP HIỆP PHƯỚC

Địa chỉ: Khu B, Đường số 1, Khu công nghiệp Hiệp Phước, Xã Hiệp Phước, Huyện Nhà Bè, TP. HCM, Việt Nam  
Giấy CNĐKKD số: 0305046979 - Điện thoại: (84 28) 37800345; 37800350; 37800351 - Fax: (84 28) 37800341  
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No.: 03/2025/TM-HIPC-HĐQT

*Ho Chi Minh City, April 03<sup>rd</sup>, 2025*

### INVITATION TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

#### **To: Shareholders of Hiep Phuoc Industrial Park Joint Stock Company**

On 2025-02-28, the Board of Directors of Hiep Phuoc Industrial Park Joint Stock Company (HIPC) issued Resolution No. 02/2025/NQ-HIPC-HĐQT regarding the plan and time for organizing the 2025 Annual General Meeting of Shareholders.

Hereby, the HIPC's Board of Directors respectfully announces and invites esteemed shareholders to attend the Company's 2025 Annual General Meeting of Shareholders with the following content:

**1. Time: 08:00, Friday, 2025-04-25**

**2. Venue:** Hall of Hiep Phuoc Industrial Park Joint Stock Company

Zone B, Road No. 1, Hiep Phuoc Industrial Park, Nha Be District, HCMC.

**3. Meeting Attendees:** All shareholders own shares of Hiep Phuoc Industrial Park Joint Stock Company listed on the shareholder list as of 2025-03-25.

**4. Meeting Content:**

- Working regulations and agenda for the Meeting;
- Reports of the General Director, Board of Directors, and Board of Supervisors at the Meeting;
- Audited Financial Statements for 2024;
- Audited Report on the progress of capital utilization from the additional share issuance from 2016-11-07 to 2024-12-31;
- Proposals submitted by the Board of Directors and Board of Supervisors to the Meeting, including:
  - i. Proposal No. 01: Approval of the 2024 Financial Statement Audit Report and the 2024 Capital Utilization Progress Audit Report;
  - ii. Proposal No. 02: Approval of the reports of the General Director, Board of Directors, and Board of Supervisors at the Meeting;



- iii. Proposal No. 03: Approval of the 2024 profit distribution plan;
- iv. Proposal No. 04: Approval of the payment of remuneration for the Board of Directors, Board of Supervisors, and Company Secretary in 2024 and the plan for remuneration payment for the Board of Directors, Board of Supervisors, and Company Secretary in 2025;
- v. Proposal No. 05: Approval of the 2025 business operation plan;
- vi. Proposal No. 06: Approval of the selection of the 2025 auditing unit;
- vii. Proposal No. 07: Approval of the Charter of Organization and Operation (seventh amendment);
- viii. Other matters, if any.

## 5. Meeting Documents

The invitation letter will be sent from 2025-04-03 to esteemed shareholders at their registered addresses. Documents pertaining to the 2025 Annual General Meeting of Shareholders will be posted and updated (if any) at the website <https://www.hiepphuoc.com/vi/codongv2/> from 2025-04-03 and printed copies will be provided to esteemed shareholders upon their attendance at the Meeting.

## 6. Meeting Attendance Procedures

Esteemed shareholders are requested to bring the invitation letter, identification documents (ID card/Citizen ID/passport), and a Power of Attorney along with the authorized person's identification documents (in case of authorization) when attending the Meeting.

## 7. Contact Address for Documents and Support

Hiep Phuoc Industrial Park Joint Stock Company

- Address: Zone B, Road No. 1, Hiep Phuoc Industrial Park, Nha Be District, Ho Chi Minh City
- Telephone: (84 28) 37800345; 37800350; 37800351 - Fax: (84 28) 37800341.

For further information, please contact:

- Ms. Phan Thi Thanh Van – Position: Company Secretary
- Telephone: (84 28) 37800345 (ext 114) or 0979774952.

Welcome to our shareholders.

### Recipients:

- Dear Shareholders;
- Disclosure of Information;
- Company Website;
- Archives (Clerk, Company Secretary).

ON BEHALF OF THE BOARD  
OF DIRECTORS  
CHAIRMAN



Nguyen Van Thinh



## AGENDA

### 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Date 2025-04-25



PROGRAM	TIME
<b>PART I: OPENING OF THE MEETING</b>	
1. Shareholder Reception	7:30 AM – 8:00 AM
2. Opening of the Meeting	8:00 AM – 8:10 AM
3. Report on the Shareholder Structure Attending the Meeting	8:10 AM – 8:15 AM
4. Election of the Presidium to Conduct the Meeting.	8:15 AM – 8:20 AM
5. Appointment of the Meeting Secretary, Election of the Vote Counting Committee, Election Committee.	8:20 AM – 8:25 AM
<b>PART II: MEETING CONTENT</b>	
1. Approval of the Working Regulations and the Meeting Agenda	8:25 AM – 8:30 AM
2. Report of the General Director on the 2024 Operational Results and the 2025 Operational Plan	8:30 AM – 8:45 AM
3. Audited Financial Statements for 2024 and Audit Report on the Progress of Capital Utilization in 2024	8:45 AM – 8:50 AM
4. Report on operation of the Board of Directors for 2024	8:50 AM – 9:05 AM
5. Report on operation of the Board of Supervisors for 2024	9:05 AM – 9:30 AM
6. Proposals submitted to the Meeting by the Board of Directors and the Board of Supervisors <ul style="list-style-type: none"><li>i. Proposal No. 1: Approval of the Audited Financial Statements for 2024; Audit Report on the Progress of Capital Utilization in 2024.</li><li>ii. Proposal No. 2: Approval of the contents of the Reports of the General Director; the report on operation of the Board of Directors and the report on operation of the Board of Supervisors for 2024;</li><li>iii. Proposal No. 3: Approval of the Profit Distribution Plan for 2024;</li><li>iv. Proposal No. 4: Approval of the implementation of remuneration payment to the Board of Directors, Board of Supervisors, Company Secretary in 2024 and the plan for remuneration payment to the Board of Directors, Board of Supervisors, Company Secretary in 2025;</li><li>v. Proposal No. 5: Approval of the 2025 Business Plan;</li><li>vi. Proposal No. 6: Approval of the selection of the auditing unit for the 2025 Financial Statements;</li><li>vii. Proposal No. 7: Approval of the Charter of Organization and Operation (Amendment VII)</li></ul>	9:30 AM – 10:30 AM
7. Shareholders discuss and vote to approve the contents of the Proposals	10:30 AM – 10:50AM
8. 30-minute break	10:50 AM – 11:20AM
9. Announcement of Voting Results on the Proposals	11:20 AM – 11:30AM
10. Approval of the Minutes and Resolution of the 2025 Annual General Meeting of Shareholders	11:30 AM – 12:00AM